

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16	2016/17
			Value inc VAT £	Value inc VAT £
Waste Services				
Bulky Waste Collection	Up to three Items	Non - S	29.00	29.67
Skip Collection Service (to be confirmed)	Non - Recyclable Waste - per tonne	Non - S	104.00	106.39
	Administration Fee	Non - S	59.00	60.36
	Mileage Charge - per mile	Non - S	2.00	2.05
	Waste Above one Tonne - prices available from Waste Minimisation Team			
Cemetery				
Grant of Right	Adult Grave for 1 - 5'6"	Non - S	432.00	441.94
	Adult Grave for 2 - 6'6"	Non - S	499.00	510.48
	Adult Grave for 3 - 7'6"	Non - S	567.00	580.04
	Child	Non - S	86.00	87.98
	Cremated Remains	Non - S	163.00	166.75
Internment Fee Monday - Friday	Grave Depth 7'6"	Non - S	541.00	553.44
	Grave Depth 6'6"	Non - S	473.00	483.88
	Grave Depth 5'6"	Non - S	432.00	441.94
	Child up to 12 Years	Non - S	68.00	69.56
	Still Born - 1 Month Old	Non - S	No Charge	No Charge
	Cremated Remains	Non - S	163.00	166.75
	Scattering of Ashes	Non - S	23.00	23.53
	Mausoleum	Non - S	3,946.00	4,036.76
Vault	Grant of Right and First Interment	Non - S	865.00	884.90
	Second Interment	Non - S	407.00	416.36
Memorial Erection Rights	Headstone - Adult	Non - S	117.00	119.69
	Headstone - Child	Non - S	31.00	31.71
	Vase - Plain	Non - S	No Charge	No Charge
	Vase - Inscribed	Non - S	55.00	56.27
Kerb Sets	Kerb only	Non - S	176.00	180.05
	Kerb and Headstone	Non - S	292.00	298.72
	Memorial Tablet	Non - S	55.00	56.27
	Additional Inscription	Non - S	41.00	41.94
	Grave Number Marker	Non - S	16.00	16.37
	Permanent Grave Number Marker	Non - S	25.00	25.58
	Use of Chapel	Non - S	68.05	69.62
	Use of Chapel - Winter Fuel Charge	Non - S	8.25	8.44
	Search Fee (Inc VAT) - Small Search	Non - S	No Charge	No Charge
	Search Fee (Inc VAT) - Medium search	Non - S	25.78	26.37
Search Fee (Inc VAT) - Full search	Non - S	69.08	70.67	
Non Resident Fees - families that have resided outside the Borough for more than 5 years are charged at 100% on all the above				
Allotments				
Standard Plot	10 Poles	Non - S	34.00	34.00
Half size	5 Poles	Non - S	17.00	17.00
Gate Key Fee - either £6 or £4 dependent on type of lock used				
Parks				
Some bookings may require a differing VAT treatment than that assumed below. The actual total fee charged may vary as a result.				
Football	Senior Pitch	Non - S	27.00	28.50
	Junior Pitch	Non - S	8.00	9.00

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Rugby	Senior Pitch	Non - S	27.00	28.50	
	Junior Pitch	Non - S	14.00	15.00	
Use of Changing Rooms	Changing Facilities for any activity - with showers				
	Monday - Saturday	Non - S	13.00	13.50	
	Sunday	Non - S	17.00	17.50	
	Changing Facilities for any activity - without showers				
	Monday - Saturday	Non - S	10.00	9.50	
	Sunday	Non - S	15.00	14.50	
Cricket	Day Match	Non - S	14.00	39.00	
	Evening Match	Non - S	24.00	25.50	
	Junior School Match	Non - S	13.00	14.00	
Bowls	Rink per person, per hour	Non - S	2.00	2.80	
	OAP's & Unemployed	Non - S	2.00	2.80	
	Matches - 3 rinks per hour	Non - S	17.00	18.60	
	Matches - 4 rinks per hour	Non - S	22.00	23.90	
	Matches - 5 rinks per hour	Non - S	28.00	29.70	
	Hire of Bowls per game	Non - S	2.00	2.00	
	Hard Court - Per Court per hour	Non - S	5.00	6.00	
	Per Court, per hour with floodlights	Non - S	9.00	11.00	
Mini 5 a Side Football	Hire of Pitch	Non - S	5.00	5.00	
Call Care					
Non - HRA	Lifelines - Inside Borough	Yearly Charge	Non - S	239.20	239.20
	Lifelines - Inside Borough	Charge per week	Non - S	4.60	4.60
	Lifelines - Outside Borough	Yearly Charge	Non - S	239.20	239.20
	Lifelines - Outside Borough	Charge per week	Non - S	4.60	4.60
	Installation Charges - Inside Borough		Non - S	60.00	60.00
	Installation Charges - Outside Borough		Non - S	60.00	60.00
	Monitoring Charges	Yearly Charge	Non - S	41.60	41.60
	Monitoring Charges	Charge per week	Non - S	0.80	0.80
	Environmental Health	Yearly Charge	Non - S	56.28	56.28
Environmental Health	Charge per week	Non - S	1.08	1.08	
Licensing Fees					
Gambling Act 2005					
New Application	New Small Casino	S	8,000.00	8,000.00	
	New Large Casino	S	10,000.00	10,000.00	
	Regional Casino	S	15,000.00	15,000.00	
	Bingo Club	S	3,500.00	3,500.00	
	Betting Premises	S	3,000.00	3,000.00	
	Tracks	S	2,500.00	2,500.00	
	Family Entertainment Centre	S	2,000.00	2,000.00	
	Adult Gaming Centre	S	2,000.00	2,000.00	
Apply to Vary	Existing Casino	S	2,000.00	2,000.00	
	New Small Casino	S	4,000.00	4,000.00	
	New Large Casino	S	5,000.00	5,000.00	
	Regional Casino	S	7,500.00	7,500.00	

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	Bingo Club	S	1,750.00	1,750.00
	Betting Premises	S	1,500.00	1,500.00
	Tracks	S	1,250.00	1,250.00
	Family Entertainment Centre	S	1,000.00	1,000.00
	Adult Gaming Centre	S	1,000.00	1,000.00
Apply to Transfer				
	Existing Casino	S	1,350.00	1,350.00
	New Small Casino	S	1,800.00	1,800.00
	New Large Casino	S	2,150.00	2,150.00
	Regional Casino	S	6,500.00	6,500.00
	Bingo Club	S	1,200.00	1,200.00
	Betting Premises	S	1,200.00	1,200.00
	Tracks	S	950.00	950.00
	Family Entertainment Centre	S	950.00	950.00
	Adult Gaming Centre	S	1,200.00	1,200.00
Apply for Re-instatement				
	Existing Casino	S	1,350.00	1,350.00
	New Small Casino	S	1,800.00	1,800.00
	New Large Casino	S	2,150.00	2,150.00
	Regional Casino	S	6,500.00	6,500.00
	Bingo Club	S	1,200.00	1,200.00
	Betting Premises	S	1,200.00	1,200.00
	Tracks	S	950.00	950.00
	Family Entertainment Centre	S	950.00	950.00
	Adult Gaming Centre	S	1,200.00	1,200.00
	Copy Licence	S	25.00	25.00
Apply for Provisional Statement				
	New Small Casino	S	8,000.00	8,000.00
	New Large Casino	S	10,000.00	10,000.00
	Regional Casino	S	15,000.00	15,000.00
	Bingo Club	S	3,500.00	3,500.00
	Betting Premises	S	3,000.00	3,000.00
	Tracks	S	2,500.00	2,500.00
	Family Entertainment Centre	S	2,000.00	2,000.00
	Adult Gaming Centre	S	2,000.00	2,000.00
Full Licence Application - Provisional Statement				
	New Small Casino	S	3,000.00	3,000.00
	New Large Casino	S	5,000.00	5,000.00
	Regional Casino	S	8,000.00	8,000.00
	Bingo Club	S	12,000.00	12,000.00
	Betting Premises	S	12,000.00	12,000.00
	Tracks	S	950.00	950.00
	Family Entertainment Centre	S	950.00	950.00
	Adult Gaming Centre	S	1,200.00	1,200.00
Annual Fee				
	Existing Casino	S	3,000.00	3,000.00
	New Small Casino	S	5,000.00	5,000.00
	New Large Casino	S	10,000.00	10,000.00
	Regional Casino	S	15,000.00	15,000.00
	Bingo Club	S	1,000.00	1,000.00
	Betting Premises	S	600.00	600.00
	Tracks	S	1,000.00	1,000.00
	Family Entertainment Centre	S	750.00	750.00
	Adult Gaming Centre	S	1,000.00	1,000.00
Notification of Change				
	Existing Casino	S	50.00	50.00
	New Small Casino	S	50.00	50.00
	New Large Casino	S	50.00	50.00
	Regional Casino	S	50.00	50.00
	Bingo Club	S	50.00	50.00
	Betting Premises	S	50.00	50.00
	Tracks	S	50.00	50.00
	Family Entertainment Centre	S	50.00	50.00
	Adult Gaming Centre	S	25.00	25.00
	Notifications Section 34	S	50.00	50.00
	Machines New	S	100.00	100.00
	Club Permits Pt 2 & 3 New	S	100.00	100.00
Premises Grant & Variation				
	Band A Rateable Property	S	100.00	100.00
	Band B Rateable Property	S	190.00	190.00
	Band C Rateable Property	S	315.00	315.00
	Band D Rateable Property	S	450.00	450.00

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Annual Fees	Band E Rateable Property	S	635.00	635.00
	Band A Rateable Property	S	70.00	70.00
	Band B Rateable Property	S	180.00	180.00
	Band C Rateable Property	S	295.00	295.00
	Band D Rateable Property	S	320.00	320.00
	Band E Rateable Property	S	350.00	350.00
	Personal (Grant or Renewal)	S	37.00	37.00
	Temporary Event Notice	S	21.00	21.00
	Theft, Loss etc. of Premises Licence or Summary	S	10.50	10.50
	Provisional Statement	S	315.00	315.00
	Personal Notification of Change of Address	S	10.50	10.50
	Variation of Specified Person as Premises Supervisor	S	23.00	23.00
	Transfer of Premises Licence	S	23.00	23.00
	Interim Authority Notice	S	23.00	23.00
	Theft, Loss etc. of Club Certificate	S	10.50	10.50
	Notification of Change of Name or Rules of a Club	S	10.50	10.50
	Change of Registered Address of a Club	S	10.50	10.50
	Theft, Loss of Temporary Event Notice	S	10.50	10.50
	Theft, Loss of Personal Licence	S	10.50	10.50
	Premises - Duty to Notify a Change of Address	S	10.50	10.50
Right of Freeholder to be Notified	S	21.00	21.00	
Minor Variation	S	89.00	89.00	
Hackney Carriage & Private Hire Fees				
Drivers Licence Fees	New Grant / Renewal	Non - S	50.00	50.00
	Renewal of Licence with CRB	Non - S	101.00	101.00
	Failure to Attend CRB Appointment	Non - S	15.00	15.00
	Combined New Grant / Renewal	Non - S	63.00	63.00
	Hackney Carriage Written Test	Non - S	55.00	55.00
	Replacement HC or PH Badge	Non - S	20.00	20.00
	Replacement HC or PH Licence	Non - S	25.00	25.00
Vehicle Fees	Temporary Private Hire / Hackney Badge	Non - S	15.00	15.00
	New Private Hire / Hackney Application (inc bracket)	Non - S	99.00	99.00
	Vehicle Licence every 6 Months	Non - S	93.00	93.00
	Transfer of Vehicle	Non - S	12.00	12.00
	Replacement Vehicle Plate	Non - S	16.00	16.00
	Replacement Vehicle Licence	Non - S	22.00	22.00
	Replacement Platform Plate	Non - S	15.00	15.00
	Replacement Condition Booklet	Non - S	6.00	6.00
Replacement Fixing Bracket	Non - S	15.00	15.00	
Operator Renewal	New Private Hire Operators 5 Year Licence	Non - S		1,550.00
	Operator Renewal 5 Year Licence - Number of Vehicles (Includes 5 Year Licence Fee plus Fee for Vehicles)			
	0 (1,450.00 + 0.00)	Non - S		1,450.00
	1 (1,100.00 + 0.00)	Non - S		1,100.00
	2-5 (1,450.00 + 150.00)	Non - S		1,600.00
	6-20 (1,450.00 + 300.00)	Non - S		1,750.00
	21-50 (1,450.00 + 600.00)	Non - S		2,050.00
	51-100 (1,450.00 + 1,200.00)	Non - S		2,650.00
	101-200 (1,450.00 + 2,400.00)	Non - S		3,850.00
	201-300 (1,450.00 + 4,800.00)	Non - S		6,250.00
	301-400 (1,450.00 + 600.00)	Non - S		11,060.00
	401+ (1,450.00 + 19,200.00)	Non - S		20,650.00
	Annual Payment Arrangement Fee	Non - S		50.00
	Notification of Change of Named Operator	Non - S	220.00	220.00
	Driver Induction Course	Non - S	370.00	370.00
Recovery of Monies when Cheque not Honoured	Non - S	35.00	35.00	
Miscellaneous Licences				

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Car Boot	Pitches 1 - 20 Registration Fee	Non - S	12.00	12.50
	Pitches 21 - 50 Registration Fee	Non - S	12.00	12.50
	Fee per Event	Non - S	16.00	17.00
	Pitches 51 - 75 Registration Fee	Non - S	26.00	27.00
	Fee per Event	Non - S	21.00	22.00
	Pitches 76 - 100 Registration Fee	Non - S	31.00	33.00
	Fee per Event	Non - S	26.00	27.00
Sex Establishments	Per Year	Non - S	3,100.00	750.00
Sex Entertainment Establishments	Per Year	Non - S		2,500.00
Street Trading Consents	Fee per Day per Year (i.e. Monday - Friday 5 Days x £100.00 = £500.00 per year)			
	Standard Area Fee	Non - S	228.00	240.00
	Premium Area Fee (NOTE Monday - Friday 5 Days @ £200 x 5 days = £1,000.00 per year, 7 days = £1,400.00 per year)	Non - S		300.00
	Premium Town Centre Location (Charge per day)	Non - S		45.00
Environmental Health				
Licences				
Animal Boarding Establishment	Issue of Annual Licence Traditional Border	S	155.00	155.00
Animal Boarding Establishment	Issue of Annual Licence Domestic Border	S	128.00	128.00
Dog Breeding	Licence Renewal	S	128.00	128.00
Dog Breeding	Issue of New Licence	S	128.00	128.00
Dangerous Wild Animal	Licence to Keep Certain Animals	S	275.00	275.00
Pet Shops	Annual Licence	S	128.00	128.00
Riding Establishment	Annual Licence	S	100.00	100.00
Zoo Licence	Annual Licence	S	530.00	530.00
Scrap Metal Dealers Licence (Site Licence)	3 Year Licence	S	325.00	325.00
Scrap Metal Dealers Licence (Collectors Licence)	3 Year Licence	S	240.00	240.00
Scrap Metal Dealers Licence (Variation to Licence)	As Required	S	65.00	65.00
Scrap Metal Dealers Licence (Duplicate Licence issued)	As Required	S	15.00	15.00
Motor Salvage Operator	3 Year Registration	S	0.00	0.00
Tattooing, Ear Piercing, Acupuncture, Electrolysis	Registration - one off fee	S	132.00	132.00
Tattoo and Body Art Covention	Administration Fee (New for 2012/13) (Per Exhibitor)	S	33.00	33.00
Fixed Penalties and Fines				
Smoke Free Areas	No Notice Displayed - Fixed Penalty Notice reduced to £150 if paid in 14 days	S	206.00	206.00
	Maximum Fine on Conviction £1000			
	Smoke Free Areas - reduced to £30 if paid within 15 days	S	52.00	52.00
Certificates & Statements				
Health Export Certificate	Within 3 working days of request	Non - S	70.00	80.00
Environmental Searches	Urgent Rate	Non - S	110.00	120.00
Consultancy	Contaminated Land etc	Non - S	75.00	80.00

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Statement and Legal Advice (Private Cases)	Hourly Rate	Non - S	75.00	80.00
	Up to 5 Pages	Non - S	170.00	180.00
	Additional Pages	Non - S	27.00	30.00
Public Health / Environmental Protection Charges				
Funerals	LA Funerals - Claim to Banks / Treasury	S	520.00	520.00
Drainage Works Filthy	Works in Default	S	45.00	45.00
Private Drinking Water Supplies	Risk Assessment	S	520.00	520.00
	Second Visit / Investigation / Authorisation	S	105.00	105.00
	Analysing a Sample - Taken under Reg 10	S	28.00	28.00
	Analysing a Sample - Taken during check monitoring	S	105.00	105.00
	Analysing a Sample - Taken during audit monitoring	S	520.00	520.00
Filthy & Verminous Premises	Works in Default	S	45.00	45.00
Silencing of Alarms	Burglar, Car etc	S	45.00	45.00
Domestic Noise	Seizure and Storage of Noise Equipment	S	210.00	210.00
LA Environmental Regulations of Industrial Plant	LAPC / LAPPC / LA-IPPC Application for Permit / Renewal	S	set by DEFRA	set by DEFRA
Animal Welfare Service				
Stray Dogs	Stray Dog Release Fee	Non - S	50.00	60.00
Fixed Penalties - to be approved at Cabinet				
Dogs	Dog Fouling (FPN) (discounted amount £50)	S	80.00	80.00
Dogs	Dog Control (FPN) new for CN & E Act (discounted amount £50)	S	80.00	80.00
Litter	Depositing Litter (discounted amount £50)	S	80.00	80.00
Litter	Failure to comply with street litter clearing notice (discounted amount £80)	S	110.00	110.00
Litter	Failure to comply with waste receptacle notice (discounted amount £50)	S	80.00	80.00
Litter	Unauthorised distribution of litter on designated land (discounted amount £50)	S	80.00	80.00
Litter and Waste	Failure to produce waste transfer note (waster's carriers licence)	S	300.00	300.00
Graffiti / Fly Posting	Graffiti and Fly Posting (discounted amount £50)	S	80.00	80.00
Noise	Failure to nominate key holder (discounted amount £50)	S	80.00	80.00
Noise	Noise from premises - dwelling (discounted amount £80)	S	110.00	110.00
Noise	Noise from premises - licenced premises	S	500.00	500.00
Parking (cars for sale)	Nuisance premises	S	100.00	100.00
Photocopying and Printing				
	First A4 sheet	Non - S	3.00	3.50
	Additional sheets	Non - S	0.50	0.50
	A3	Non - S	3.50	3.75
	Additional sheets	Non - S	0.50	0.50
	Copying Statutory Notices	Non - S	21.00	25.00
General	Copy of Taped Interview	Non - S	15.00	25.00
Election Fees				
	Copy of Electoral Register			
	Electronic Version - Full Register (restricted sales)	S	£20 admin fee plus £1.50 per thousand entries (or part)	£20 admin fee plus £1.50 per thousand entries (or part)
	Electronic Version - Edited	S	£20 admin fee plus £1.50 per thousand entries (or part)	£20 admin fee plus £1.50 per thousand entries (or part)
	Paper Copy - Full Register (restricted sales)	S	£10 admin fee plus £5 per thousand entries (or part)	£10 admin fee plus £5 per thousand entries (or part)

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	Paper Version - Edited	S	£10 admin fee plus £5 per thousand entries (or part)	£10 admin fee plus £5 per thousand entries (or part)
Borough Secretary	Confirmation of Registration - Individual	Non - S	15.00	15.00
	Certifying Foreign Pensions	Non - S	10.00	10.00
	Subject Access Request	S		10.00
	FOI time per hour (first 18 hrs free)	S		25.00
	Postage & Packing request documents			at cost
	Provision of CCTV Footage (redaction where necessary charged in addition to recover actual costs only)			36.50 (up to 1hr of footage)
	Provision of Additional CCTV Footage (per hr)			25.00
	Photocopying (per A4 side)			0.12
Planning				
All Outline Applications	Sites up to and including 2.5 Hectares	S	385.00 per 0.1 hectare	385.00 per 0.1 hectare
	Site exceeds 2.5 Hectares £8,285 plus £100 per 0.1 Hectares in excess of 2.5 Hectares to a maximum £125,000	S	9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000.	9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000.
Householder Applications	Alterations/Extensions to a single dwelling, including works within boundary (including flats)	S	172.00	172.00
Full Applications (and first submissions of reserved matters)	Alterations/Extensions to two or more dwellings, including works within boundaries	S	339.00	339.00
	New Dwellings (up to and including 50)	S	385.00 per dwelling	385.00 per dwelling
	New Dwellings (for more than 50) £19,049 plus £115 per additional dwelling to a maximum of £250,000	S	19,049 + 115 per additional dwelling over 50, subject to a maximum of 250,000.	19,049 + 115 per additional dwelling over 50, subject to a maximum of 250,000.
	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, no increase in gross floor space or no more than 40m ²	S	195.00	195.00
	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 40m ² but no more than 75m ²	S	385.00	385.00
	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 75m ² but no more than 3750m ²	S	385.00 for each 75m ² or part of	385.00 for each 75m ² or part of

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	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 3750m ² - £19,049 plus £115 for each additional 75m ² to a max of £250,000	S	19,049 plus 115 for each additional 75m ² to a max of 250,000.	19,049 plus 115 for each additional 75m ² to a max of 250,000.
	The erection of buildings on land used for agriculture purposes with a site area of no more than 465m ²	S	80.00	80.00
	The erection of buildings on land used for agriculture purposes with a site area of more than 465m ² but not more than 540m ²	S	385.00	385.00
	The erection of buildings on land used for agriculture purposes with a site area of more than 540m ² but no more than 4,215m ² - £385 for first 540m ² plus £385 for each 75m ² or part thereof	S	385.00 for first 540m ² plus 385.00 for each 75m ² or part thereof	385.00 for first 540m ² plus 385.00 for each 75m ² or part thereof
	The erection of buildings on land used for agriculture purposes with a site area of more than 4,215m ² - £19,049 plus £115 for each additional 75m ² to a max of £250,000	S	19,049.00 plus 115.00 for each additional 75m ² to a max of 250,000.	19,049.00 plus 115.00 for each additional 75m ² to a max of 250,000.
	Erection of glasshouses on land used for the purposes of agriculture with a floor space no more than 465m ²	S	80.00	80.00
	Erection of glasshouses on land used for the purposes of agriculture with a floor space more than 465m ²	S	2,150.00	2,150.00
	Erection/Alterations/Replacement of plant and machinery on a site no more than 5 hectares	S	385.00 per 0.1 hectare	385.00 per 0.1 hectare
	Erection/Alterations/Replacement of plant and machinery on a site that exceeds 5 Hectares - £19,049 plus £115 per 0.1 Hectares in excess of 5 Hectares to a maximum £250,000	S	19,049.00 plus 115.00 per 0.1 Hectares in excess of 5 Hectares to a maximum 250,000.	19,049.00 plus 115.00 per 0.1 Hectares in excess of 5 Hectares to a maximum 250,000.
Applications other than Building Works	Car Parks, Service Roads or Other Accesses for existing uses	S	195.00	195.00
	Waste, Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals on a site no more than 15 hectares	S	195.00 for each 0.1 hectare or part thereof	195.00 for each 0.1 hectare or part thereof
	Waste, Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals on a site more than 15 hectares - £29,112 plus £115 per 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	S	29,112.00 plus 115.00 per 0.1 hectare in excess of 15 hectares up to a maximum of 65,000.	29,112.00 plus 115.00 per 0.1 hectare in excess of 15 hectares up to a maximum of 65,000.
	Operations connected with Exploratory Drilling for oil or natural gas on a site no more than 7.5 hectares	S	385.00 per 0.1 hectare	385.00 per 0.1 hectare

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16	2016/17
			Value inc VAT £	Value inc VAT £
	Operations connected with Exploratory Drilling for oil or natural gas on a site that exceeds 7.5 Hectares £28,750 plus £115 for each 0.1 Hectare in excess of 7.5 Hectares to a max £250,000	S	28,750.00 plus 115.00 for each 0.1 hectare in excess of 7.5 hectares to a max 250,000.	28,750.00 plus 115.00 for each 0.1 hectare in excess of 7.5 hectares to a max 250,000.
	Other operations - Winning and working of a site that does not exceed 15 Hectares	S	195.00 per 0.1 hectare	195.00 per 0.1 hectare
	Other operations - Winning and working of a site that exceeds 15 Hectares - £29,112 plus £115 for each additional 0.1 Hectare in excess of 15 Hectares up to £65,000	S	29,112.00 plus 115.00 for each additional 0.1 Hectare in excess of 15 Hectares up to 65,000.	29,112.00 plus 115.00 for each additional 0.1 Hectare in excess of 15 Hectares up to 65,000.
	Other operations not coming within any of the above categories	S	195.00 per 0.1 hectare up to a maximum of 1,690.00.	195.00 per 0.1 hectare up to a maximum of 1,690.00.
Reserved Matters	Application for approval of reserved matters following outline approval - Full Fee due, or if already paid then £385 due	S	If full fee already paid 385.00	If full fee already paid 385.00
Approval/ Variation/ Discharge of Condition	Application for removal or variation of a condition following grant of planning permission	S	195.00	195.00
	Request for confirmation that one or more planning conditions have been complied with - £28 per request for householder	S	28.00 per request	28.00 per request
	Request for confirmation that one or more planning conditions have been complied with - others £97 per request	S	97.00 per request	97.00 per request
Change of use of a building	Change of use of a building to use as one or more separate dwelling houses, or other cases, no more than 50 dwellings	S	385.00 for each	385.00 for each
	Change of use of a building to use as one or more separate dwelling houses, or other cases, where change of use exceeds 50 dwelling houses - £19,049 plus £115 for each additional dwelling house up to a maximum of £250,000	S	19,049.00 plus 115.00 for each additional dwelling house up to a maximum of 250,000.	19,049.00 plus 115.00 for each additional dwelling house up to a maximum of 250,000.
	Other changes of use, other material change of use of a building or land	S	385.00	385.00
Advertisement	Advertisement relating to business on the premises	S	110.00	110.00
	Advance signs which are not situated on or visible from the site, directing the public to a business	S	110.00	110.00
	All other advertisements	S	385.00	385.00
Lawful development certificates	LDC - Existing use - in breach of a planning condition	S	Same as full	Same as full
	Existing use LDC - lawful not to comply with a particular condition	S	195.00	195.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16 Value inc VAT £	2016/17 Value inc VAT £
Prior Approval	LDC - Proposed Use	S	Half normal planning fee	Half normal planning fee
	Change of use from Class B1(a) (Offices) to Class C3 (Dwelling Houses)	S	80.00	80.00
	Change of use from Classes B1 (Business), C1 (Hotels), C2 (Residential Institutions), C2a (Secure Residential Institutions) and D2 (Assembly & Leisure) to use as a State Funded School	S	80.00	80.00
	Change of use from an Agricultural Building to a flexible use falling within either Class A1 (Shops), Class A2 (Financial & Professional Services), Class A3 (Restaurants and Cafes), Class B1 (Business), Class B8 (Storage or Distribution), Class C1 Hotels or Class D2 (Assembly and Leisure).	S	80.00	80.00
	Agricultural / Forestry buildings & operations or demolition of buildings	S	80.00	80.00
Non-Material Amendment	Installation of a radio mast ,radio equipment, housing or public callbox	S	385.00	385.00
	Non-Material amendment following a grant of planning permission for householder	S	28.00	28.00
	Non-Material amendment following a grant of planning permission in any other case.	S	195.00	195.00
Copy of decision notice		Non - S	15.00	20.00
Copy Tree Preservation order		Non - S	17.00	20.00
Copy of Appeal Decision Notice		Non - S	17.00	20.00
Copy of Enforcement Notices		Non - S	17.00	20.00
Copy of Section 106		Non - S	27.00	30.00
Photocopying				
A4	per sheet	Non - S	0.60	1.00
A3	per sheet	Non - S	1.10	1.50
A2	per sheet	Non - S	3.50	5.00
A1	per sheet	Non - S	5.00	7.50
A0	per sheet	Non - S	10.00	12.00
Ordnance Survey Extracts	Set of 6 A4 extracts of 1:500 scale	Non - S	20.00	30.00
	Set of 6 A4 extracts of 1:1250 scale	Non - S	25.00	30.00
	Set of 6 A4 extracts of 1:2500 scale	Non - S	30.00	30.00
Planning Policy Documents	Consultants' Reports	Non - S	POA	POA
	Local Plans various stages of development and all supporting documents	S & Non-S	POA	POA
Pre-Application Advice	Largescale Major Developments	Non - S	POA	POA
	Other Major Development Dwellings	Non - S	10% of fee	15% of fee
	Other Major Development Offices/Research and Development/Light industry	Non - S	10% of fee	15% of fee
	Other Major Development Heavy Industry/Storage/Warehousing	Non - S	10% of fee	15% of fee
	Other Major Development Retail, Distribution and Servicing	Non - S	10% of fee	15% of fee
	All other major development	Non - S	10% of fee	15% of fee
	Minor Development 1 dwelling	Non - S	10% of fee	15% of fee
	Minor Development 2-9 dwellings	Non - S	10% of fee	15% of fee
	Minor Development Offices/Research and Development/Light industry	Non - S	185.00	190.00
	Minor Development Heavy Industry/ Storage/ Warehousing	Non - S	185.00	190.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16 Value inc VAT £	2016/17 Value inc VAT £
	Minor Development Retail and Distribution	Non - S	185.00	190.00
	All other Minor Development	Non - S	10% of fee	15% of fee
	Change of Use to House in Multiple Occupation	Non - S	no fee	80.00
	Change of Use	Non - S	10% of fee	15% of fee
	Householder Developments	Non - S	10% of fee (£17.20)	15% of fee (£25.80)
	Advertisements	Non - S	20.00	25.00
	Listed Building Consent to alter/extend	Non - S	no fee	80.00
	Listed Building Consent to demolish	Non - S	no fee	80.00
	Conservation Area Consents	Non - S	no fee	80.00
	Meetings and/or Site Visits (per 30 Minutes) in addition to the pre-application charge applicable above	Non - S	88.00	90.00
Request for current use of property	All Properties	Non - S	POA	POA
Other Ancillary Charges	Householder Enquiries	Non - S	POA	POA
	Permitted Development Enquiries (other)	Non - S	POA	POA
	History and Investigation	Non - S	POA	POA
	Other (not included in the above)	Non - S	POA	POA
Building Control				
New Dwellings up to 300m ² :				
Number of Dwellings				
1 to 2 Dwellings as set out				
	1 Plan Charge	S	147.20	147.20
	1 Inspection Fee	S	441.63	441.63
	1 Building Notice Charge	S	647.70	647.70
	1 Regularisation Charge	S	686.97	686.97
	2 Plan Charge	S	182.26	182.26
	2 Inspection Fee	S	546.77	546.77
	2 Building Notice Charge	S	801.92	801.92
	2 Regularisation Charge	S	850.53	850.53
For Three or more dwellings, or if the floor area of the dwellings exceeds 300m ² , the charge is individually determined				
Detached garage of car port up to 40m ²	Plan Charge	S	240.34	240.34
	Inspection Fee	S	Included in Plan Charge	Included in Plan Charge
	Building Notice Charge	S	265.20	265.20
	Regularisation Charge	S	260.36	260.36
Attached single storey extension of garage or car port up to 40m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	140.36	140.36
	Building Notice Charge	S	260.36	260.36
	Regularisation Charge	S	282.06	282.06
Domestic extension up to 10m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	220.48	220.48
	Building Notice Charge	S	340.48	340.48
	Regularisation Charge	S	368.85	368.85
Domestic extension 10m ² to 40m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	308.60	308.60
	Building Notice Charge	S	428.60	428.60
	Regularisation Charge	S	464.32	464.32
Domestic extension 40m ² to 100m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	420.76	420.76
	Building Notice Charge	S	540.76	540.76
	Regularisation Charge	S	585.82	585.82
A minimum charge for rooms in the roof is	Plan Charge	S	120.00	120.00
	Inspection Fee	S	288.58	288.58
	Building Notice Charge	S	408.58	408.58
	Regularisation Charge	S	442.62	442.62
A Minimum charge for rooms in the roof with dormer	Plan Charge	S	120.00	120.00
	Inspection Fee	S	343.00	343.00
	Building Notice Charge	S	463.00	463.00
	Regularisation Charge	S	501.63	501.63

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16 Value inc VAT £	2016/17 Value inc VAT £
Conversion of a habitable room(s)	Plan Charge	S	60.00	60.00
	Inspection Fee	S	200.36	200.36
	Building Notice Charge	S	260.36	260.36
	Regularisation Charge	S	282.06	282.06
The introduction of insulation as part of a re-roof work, re-rendering/plastering and replacement ground floors that does not include changes to structural members	Plan Charge	S	200.28	200.28
	Inspection Fee	S	Included in Plan Charge	Included in Plan Charge
	Building Notice Charge	S	200.28	200.28
	Regularisation Charge	S	216.97	216.97
Domestic external window & door replacements (up to 5)	Building Notice Charge	S	160.22	160.22
	Regularisation Charge	S	173.58	173.58
Domestic external window & door replacements (over 5)	Building Notice Charge	S	To be individually determined	To be individually determined
	Regularisation Charge	S	To be individually determined	To be individually determined
Domestic Internal Alterations, installation of fittings and/or structural work				
Estimated Cost of Building Works £				
0 - 2,000	Plan Charge	S	200.28	200.28
	Building Notice Charge	S	200.28	200.28
	Regularisation Charge	S	216.97	216.97
2,001 - 5,000	Plan Charge	S	240.38	240.38
	Building Notice Charge	S	240.38	240.38
	Regularisation Charge	S	260.36	260.36
For schemes exceeding £5,000 estimated contract price the charge is individually determined				
Charges for all Non-Domestic Building Work				
Estimated Cost of Building Works £				
0 - 2,000	Plan Charge	S	200.28	200.28
	Inspection Fee	S		
	Building Notice Charge	S	200.28	200.28
	Regularisation Charge	S	216.97	216.97
2,001 - 5,000	Plan Charge	S	240.34	240.34
	Inspection Fee	S		
	Building Notice Charge	S	240.34	240.34
5,001 - 10,000	Plan Charge	S	70.09	70.09
	Inspection Fee	S	210.29	210.29
	Building Notice Charge	S	280.38	280.38
	Regularisation Charge	S	303.75	303.75
For schemes exceeding £10,000 estimated contract price the charge is individually determined				
Electrical Work - minimum charge when not carried out in conjunction with other controlled building work		Non - S	198.00	198.00
	Regularisation Charge	Non - S	214.50	214.50
Fees for Dealing with Dangerous Structures				
Surveyors Mileage Costs		Non - S	45p per mile	45p per mile
Surveyors Time Costs		Non - S	Between £14.02 to £25.14 per hour	Between £14.02 to £25.14 per hour
Administration		Non - S	50.00	50.00
Cost of work to make structure safe will depend on the amount and type of work involved				
Exempt Building Certificate		S	29.00	29.00
Retrieval of Plans to enable copies of Certificates to be issued		Non - S	30.00	30.00
Copies of Certificates	Per Copy	Non - S	10.00	10.00
To view Historic / Stored Files		Non - S	210.00	210.00
Letters of Confirmation of works carried out if files not available		Non - S	45.00	45.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16 Value inc VAT £	2016/17 Value inc VAT £
Street Naming and Numbering Charges				
Existing Properties House Name Change		S	63.00	63.00
New Properties Numbering / Naming	1 - 5 Plots	S	185.00	185.00
	6 - 25 Plots	S	296.00	296.00
	26 - 75 Plots	S	700.00	700.00
	76+ Plots	S	945.00	945.00
Additional charge where this includes Naming of a Building (e.g. Block of Flats)		S	126.00	126.00
Existing Streets				
Renaming of Street where requested by residents		S	220.50 plus 21.00 per property	220.50 plus 21.00 per property
New Streets				
Additional Charge to House Numbering where this includes naming of street	Per Street	S	152.00	152.00
Amendments to Schedule				
Amending Schedule of development already issued following plot change by developer	Per Plot Affected	S	39.00	39.00
Planning Performance Agreement	Individual Cases	S	negotiable on an individual case	negotiable on an individual case
<i>Guildhall Room Hire</i>				
Mon - Fri. 8am till 8.30pm per hr	Great Hall	Non - S	60.00	60.00
	Court Room	Non - S	40.00	40.00
	Ceremony Room (Mon-Fri after 6pm)	Non - S	25.00	25.00
	Dressing Rooms (2) (to be booked with hall only)	Non - S	20.00	20.00
	Jeyes Room	Non - S	25.00	25.00
	Gallery Room	Non - S	25.00	25.00
	Godwin Room	Non - S	25.00	25.00
	Council Chambers	Non - S	40.00	40.00
	Jeffery Room	Non - S	40.00	40.00
	Holding Room	Non - S	25.00	25.00
	Courtyard & Cloister (Mon-Fri after 6pm & Sat)	Non - S	30.00	30.00
	Mezzanine Area (Mon-Fri after 6pm & Sat)	Non - S	30.00	30.00
	OSS Reception Area (Mon-Fri after 5.30pm and Sat)	Non - S	30.00	30.00
Mon - Fri. per hr after 8.30pm	Great Hall	Non - S	90.00	90.00
	Court Room	Non - S	60.00	60.00
	Ceremony Room (Mon-Fri after 6pm)	Non - S	60.00	60.00
	Dressing Rooms (2) (to be booked with hall only)	Non - S	20.00	20.00
	Jeyes Room	Non - S	60.00	60.00
	Gallery Room	Non - S	60.00	60.00
	Godwin Room	Non - S	60.00	60.00
	Council Chambers	Non - S	60.00	60.00
	Jeffery Room	Non - S	60.00	60.00
	Holding Room	Non - S	60.00	60.00
	Courtyard & Cloister (Mon-Fri after 6pm & Sat)	Non - S	50.00	50.00
	Mezzanine Area (Mon-Fri after 6pm & Sat)	Non - S	50.00	50.00
	OSS Reception Area (Mon-Fri after 5.30pm and Sat)	Non - S	50.00	50.00
Saturdays per hr	Great Hall	Non - S	90.00	90.00
	Court Room	Non - S	60.00	60.00
	Ceremony Room (Mon-Fri after 6pm)	Non - S	60.00	60.00
	Dressing Rooms (2) (to be booked with hall only)	Non - S	20.00	20.00
	Jeyes Room	Non - S	60.00	60.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16	2016/17
			Value inc VAT £	Value inc VAT £
	Gallery Room	Non - S	60.00	60.00
	Godwin Room	Non - S	60.00	60.00
	Council Chambers	Non - S	60.00	60.00
	Jeffery Room	Non - S	60.00	60.00
	Holding Room	Non - S	60.00	60.00
	Courtyard & Cloister (Mon-Fri after 6pm & Sat)	Non - S	50.00	50.00
	Mezzanine Area (Mon-Fri after 6pm & Sat)	Non - S	50.00	50.00
	OSS Reception Area (Mon-Fri after 5.30pm and Sat)	Non - S	50.00	50.00
Sundays & Bank Hols Per hr	Great Hall	Non - S	145.00	145.00
	Court Room	Non - S	100.00	100.00
	Ceremony Room (Mon-Fri after 6pm)	Non - S	100.00	100.00
	Dressing Rooms (2) (to be booked with hall only)	Non - S	20.00	20.00
	Jeyes Room	Non - S	100.00	100.00
	Gallery Room	Non - S	100.00	100.00
	Godwin Room	Non - S	100.00	100.00
	Council Chambers	Non - S	100.00	100.00
	Jeffery Room	Non - S	100.00	100.00
	Holding Room	Non - S	100.00	100.00
	Courtyard & Cloister (Mon-Fri after 6pm & Sat)	Non - S	100.00	100.00
	Mezzanine Area (Mon-Fri after 6pm & Sat)	Non - S	100.00	100.00
	OSS Reception Area	Non - S	100.00	100.00
Wedding Ceremony Rates	Great Hall	Non - S	750.00	750.00
	Court Room	Non - S	500.00	500.00
	Council Chamber	Non - S	500.00	500.00
	Holding Room	Non - S	400.00	400.00
	Great Hall (Sundays & Bank Holidays)	Non - S	1,500.00	1,500.00
	Court Room (Sundays & Bank Holidays)	Non - S	1,000.00	1,000.00
	Council Chamber (Saturday & Bank Holidays)	Non - S	1,000.00	1,000.00
	Holding Room (Sundays & Bank Holidays)	Non - S	800.00	800.00
Reception Prices	The Spencer Package	Non - S	1,900.00	1,900.00
	The Jeffery Package	Non - S	1,350.00	1,350.00
	The Tilley Package	Non - S	950.00	950.00
	The Godwin Package	Non - S	400.00	400.00
Party Packages per head	The Platinum Package	Non - S	33.00	33.00
	The Gold Package	Non - S	29.00	29.00
	The Silver Package	Non - S	25.00	25.00
Museum Service				
Room Hire	Meeting Room Hire - Half Day	Non - S	80.00	80.00
	Meeting Room Hire - Full Day	Non - S	160.00	160.00
	Meeting Room Hire - Out of Hours (per hour)	Non - S	125+ additional staff costs	125+ additional staff costs
	Refreshments	Non - S	1.80	1.80
Gallery Hire	AG1 per week:			
	- Non-Profit Making Organisation	Non - S	60.00	60.00
	- Individual Artist	Non - S	100.00	100.00
	AG2 & 3 (per week)			
	- Non-Profit Making Organisation	Non - S	60.00	60.00
	- Individual Artist	Non - S	100.00	100.00
	Shoe Lounge	Non - S	Negotiable	Negotiable
Talks		Non - S	63.00 plus travel costs	63.00 plus travel costs
Car Parks				
Charges	Up to 1 hour	Non - S	0.60	0.60
	Up to 1 hour (MSCP only)		Free	Free
	Up to 2 hours	Non - S	1.20	1.20
	Up to 2 hours (MSCP only)		Free	Free
	Up to 3 hours	Non - S	2.40	2.40
	Up to 4 hours	Non - S	3.20	3.20
	Up to 5 hours	Non - S	4.00	4.00
	All Day	Non - S	7.00	7.00
	Evening*	Non - S	1.00	1.00
	Overnight*	Non - S	2.50	2.50
	Saturdays (MSCP only)		Free	Free
	Sunday	Non - S	Free	Free

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16	2016/17
			Value inc VAT £	Value inc VAT £
	Coaches * Selected Car Parks Only	Non - S	8.00	8.00
	Monthly - 7 day	Non - S	120.00	120.00
	Annual - 7 day	Non - S	1,440.00	1,440.00
Permits	Town Centre Annual Parking Permits	Non - S	360.00	360.00
	Commuter Permits	Non - S	600.00	600.00
Market Stall Rents				
<u>Permanent Trader Rates</u>				
<u>Winter Rates</u>				
Standard	Tues - Thurs	Non - S	7.00	7.00
	Fri	Non - S	10.00	10.00
	Sat	Non - S	15.00	15.00
1st Class	Tues & Weds	Non - S	9.50	9.50
	Thurs	Non - S	9.00	9.00
	Fri	Non - S	12.50	12.50
	Sat	Non - S	17.50	17.50
2nd Class	Tues & Weds	Non - S	8.50	8.50
	Thurs	Non - S	7.00	7.00
	Fri	Non - S	11.50	11.50
	Sat	Non - S	16.50	16.50
<u>Summer Rates</u>				
Standard	Tues - Weds	Non - S	10.00	10.00
	Thurs	Non - S	8.00	8.00
	Fri	Non - S	12.00	12.00
	Sat	Non - S	25.00	25.00
1st Class	Tues & Weds	Non - S	16.00	16.00
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	18.00	18.00
	Sat	Non - S	31.00	31.00
2nd Class	Tues & Weds	Non - S	14.50	14.50
	Thurs	Non - S	8.00	8.00
	Fri	Non - S	16.50	16.50
	Sat	Non - S	29.50	29.50
<u>Casual Trader Rates</u>				
<u>Winter Rates</u>				
Standard	Tues - Thurs	Non - S	10.00	10.00
	Fri	Non - S	12.00	12.00
	Sat	Non - S	20.00	20.00
1st Class	Tues & Weds	Non - S	12.50	12.50
	Thurs	Non - S	12.00	12.00
	Fri	Non - S	14.50	14.50
	Sat	Non - S	22.50	22.50
2nd Class	Tues & Weds	Non - S	11.50	11.50
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	13.50	13.50
	Sat	Non - S	21.50	21.50
<u>Summer Rates</u>				
Standard	Tues - Weds	Non - S	12.00	12.00
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	18.00	18.00
	Sat	Non - S	30.00	30.00
1st Class	Tues & Weds	Non - S	18.00	18.00
	Thurs	Non - S	12.00	12.00
	Fri	Non - S	24.00	24.00
	Sat	Non - S	36.00	36.00
2nd Class	Tues & Weds	Non - S	16.50	16.50
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	22.50	22.50
	Sat	Non - S	34.50	34.50

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2015/16 Value inc VAT £	2016/17 Value inc VAT £
Housing Fees				
Mandatory, and Additional, HMO Licence - Standard Fee	Processing Application & Granting of Licence for Mandatory/Additional HMO (5 Year Term) for upto 5 persons. For each additional person the fee will increase by £30	Non - S	682.63 / 323.25	700*
Mandatory, and Additional, HMO Licence - If applied for on time	Processing Application & Granting of Licence for Mandatory/Additional HMO (5 Year Term) for upto 5 persons. For each additional person the fee will increase by £30	Non - S	682.63 / 323.25	550*
Mandatory, and Additional, HMO Licence - If applied for before it expires	Processing Application & Granting of Licence for Mandatory/Additional HMO (5 Year Term) for upto 5 persons. For each additional person the fee will increase by £30	Non - S	682.63 / 323.25	500*
Licensable HMO's	Cost of Officer Attendance to help complete the Online Application	Non - S	n/a	60*
Licensable HMO's	Pre-Application Inspection. Will be charged for missed, or cancelled, inspections where 24 hours notice has not been given	Non - S	n/a	60*
All privately owned Properties (including Empty homes)	Cost if served with a Suspended Improvement Notice, an Improvement Notice, a Prohibition Order or take Emergency Remedial Action	Non - S	n/a	400*
All privately owned Properties (including Empty homes)	Cost if served with an Emergency Prohibition Order	Non - S	n/a	450*
Immigration	Request for Letter confirming property is satisfactory for intended immigrant	Non - S	155.00	200.00
Housing Act - Enforcement	Charging for taking Enforcement Action including works in default	S	Cost of work plus admin fee 103.00	Cost of work plus £250 or 15%, whichever is greater
Viewing of Registers	Free Office Viewing or Internet (where applicable) – charge for copy	Non - S	Free to view Copy charge - 21.00	It is recommended that this charge is increased by the Council's annual fees and charges uplift for 2016/2017
RSL Framework	Registration	Non - S	1,000.00	NPH
Choice Based Lettings	Flat rate charge for Advertising a Property	Non - S	80.00	NPH
Travellers Site Charges	Pitch Fee	Non - S	55.00 per week	55.00 per week
	Water	Non - S	10.00 per week	10.00 per week

Notes

Non S - Non Statutory
S - Statutory function

* - These fees will be implemented wef the Full Council Date (29/02/16)